TOWN OF CRAFTSBURY
SELECT BOARD MEETING MINUTES

TUESDAY, AUGUST 4, 2026
7:00 PM | CRAFTSBURY TOWN HALL

Present Alison Blaney, Jim Jones, Bruce Urie| TOWN CLERK Michelle; ROAD FOREMAN Steve Perkins | Lucas Schulz, Chris Roy (Newport Daily Express)

Meeting Agenda

- **Action — Call Meeting to Order | Jim at 7 pm**
- **Agenda Adjustments Changes — None**
- **Action – Approval of Select Board Meeting Minutes of July 21st and 28th**

  Alison motioned to approve the Select Board Meeting Minutes of:

  Regular Meeting on the 21st; Bruce seconded. All ayed. Motion passed.

  Public Hearing/Special SB Mtg of the 28th; Bruce seconded. All ayed. Motion passed.
- **Action – Approval of the Order, Findings of Fact and Report of the Select Board for TH #23; Letter to the Martins**
  Bruce motioned to sign and approve the Order for discontinuance of Town Highway #23; Alison seconded. All ayed. Motion passed. Letter to Martins; signed. Draft submitted to lawyer; edits made. Final before board.
- **Town Garage Bridge Update – Bruce**
  Curing until Friday; sprinkler issues. Another invoice: $309K received. Paving planned for late next week; white lines to be drawn. FEMA advised process almost completed for funds to be disbursed.
- **Winter Bids for next year (including Tanner Road)**
  Decided last year not to include Tanner Road. Town Clerk to draft letter to submit for bids; will have for next meeting.
- **Update on Town Hall Roof Project**
  Tree cut. Work ongoing.
- **Action – Approve $200 request from the Jim Moffatt Town Municipal Forest for chemical treatment of invasives**
  Letter received for request for use of funds. **Alison motioned to approve allocating $200 from the forestry fund to cover chemical treatment spraying costs; Jim seconded. All ayed. Motion passed.**
- **Action – Review/Approve Liquor Requests**
  1. Three special events permit for three different dates: Wunderkammer Biermanufaktur.
  2. One special event permit: Scarlata Powell Ventures LLC

  Bruce motioned to approve the applications; Alison seconded. All ayed. Motion passed.
- **Review Audit Suggestions**
  Copies provided for SB review.

- **Committee Reports**
  None.
- **Clerk's Report**
  - Primary Election 8/11/26 – on Tuesday of next week; Town Clerk will meet with Board afterward (a little after 7 pm)
  - Tests completed Wednesday: batteries for tabulator
  - Tax receipts: incoming
- **Road Foreman's Report**
  - Lucas Schulz: Culvert in Driveway - asking if Town would assist with adjusting to capacity size. Was not done when FEMA made repairs. SB has rejected requests by others. Could use an existing, previously used culvert; SB agrees. Better than what's there.
  - Contacted Tenco to discuss applicator equipment; large federal grant to implement changes being requested of Town. State contact hoping to include Towns in the grant application.
  - Temperature sensors: for trucks – real time temperature of the road: two types – wired ($875) and wireless ($1178) – one each; and sensors are $877 each. Might as well as buy two hard-wired units. Would like to get one for this year; for dump truck.
  - Salt: could happen this year; salt quote – 26-27: (last year: 1200 tons: this year $115.50 / ton – 800-plus tons). Other companies replied; called to see if can get in on state bid this year.
  - New Dump Truck: prices and estimates being sought.
- **Other Business / Walk-ins**

  None.
- **Public Comment**

  None
- **Upcoming Items for Agenda**
  - VOIP Phone Service Update (transition to NE Wireless)
  - Employee Handbook regarding boot reimbursement
  - Update the FAQ document for Building in Craftsbury
  - Purchase Policy
  - Cell Tower Regulation
  - Unclaimed Parcels
  - Emergency Shelter Triggers, Assistance, and N2N Activation
- **Set Next Meeting Date**

  Tuesday, August 18th at 7 pm at Town Hall
- **Adjourn |** Jim at 7:58 pm

Respectfully submitted,
Victoria Hudson, Select Board Clerk