TOWN OF CRAFTSBURY
SELECT BOARD MEETING MINUTES

TUESDAY, AUGUST 18, 2026
7:00 PM | CRAFTSBURY TOWN HALL

Present Alison Blaney, Jim Jones, Bruce Urie| TOWN CLERK Michelle; ROAD FOREMAN Steve Perkins | Dwight Denton

Meeting Agenda

- **Action — Call Meeting to Order | Jim at 7:02 pm**
- **Agenda Adjustments Changes — None**
- **Action – Approval of Select Board Meeting Minutes of August 4th**

  Revise item under Road Foreman report to show: "use existing previously used culverts."
  Based upon agreed-upon changes, Alison motioned to approve the Select Board meeting minutes of August 4, 2026; Bruce seconded. All ayed. Motion passed.

- **Town Garage Bridge Update – Bruce**
  Done except for hydrant on the side; Tyler inspecting. Obtained a final quote. Agree to pay all remaining outstanding portions, costs. Finalize to ensure under budget.
- **Approve Winter Bids Notice**
  Update of last year's. Submit to FPF, News & Citizen, Hardwick Gazette. Want to ensure time to schedule / obtain services: Due date for responses: Tuesday, September 15, 2026. For gravel, plowing, etc.
- **Review Audit Suggestions**
  Uninsured cash. Documentation of invoice approval and other processes. Private purpose trust funds. Town Fire Department Fund (now included on reporting).
- **Committee Reports**
  None.
- **Clerk's Report**
  - Primary Election: went well.
  - Roofing work started today; two layers. Will do other side tomorrow; going well.
  - Request for communications re: lawsuit
  - Incident on The Common: contacted Academy Principal. Young people riding ATVs, other bikes into oncoming vehicles, pedestrians. Constable has been contacted.
- **Road Foreman's Report**
  - Tencom arrives tomorrow (Wednesday). Start process. Include for grant.
  - Elementary school work: tree cutting - hanging out in roadway.
  - Salt Companies: from three – awaiting four; distance factors for some (too far).
- **Other Business / Walk-ins**

  None.

- **Public Comment**

  None

- **Upcoming Items for Agenda**
  - VOIP Phone Service Update (transition to NE Wireless)
  - Employee Handbook regarding boot reimbursement
  - Update the FAQ document for Building in Craftsbury
  - Purchase Policy
  - Cell Tower Regulation
  - Unclaimed Parcels
  - Emergency Shelter Triggers, Assistance, and N2N Activation

- **Set Next Meeting Date**

  Tuesday, September 1st at 7 pm at Town Hall

- **Adjourn |** Jim at 7:53 pm

Respectfully submitted,
Victoria Hudson, Select Board Clerk