Craftsbury Energy Committee Meeting Minutes
8/20/26

Present: Kevin, Craig, Jamie, Bill, and Christina

1. Aug. Energy Committee Secretary. Christina will take minutes.

2. MERP (Municipal Energy Resilience Program) - Craig / Jamie / Bill

- Will defer to Jeff Holmes re any questions for the State Fire Marshall regarding basement battery container design, etc., at Town Hall
- Roof Replacement Update: south side of roof complete, north side about one-quarter complete.
- HVAC update: Bill provided the committee with a detailed overview of project status. Emergency heating was successfully installed and tested. Remaining tasks include insulating the water pipes, installing the ERV, and fitting and installing duct work to the air handlers. Bill also made specific recommendations for tasks that committee members can complete this month: clean and patch the pantry; conduct full building electrical audit; compile relevant manuals, instructions, calculations, engineering reports, clean air ducts, and invoices.
- Will wait until current work with Bill C. is complete before replacing clapboard at Town Hall where cellulose was blown in.

Town Garage: Paradee Construction insulation work started this week and they are about half-way done. Paradee will be handling construction of the battery box and will coordinate with Jeff Holmes.

- HVAC Update: Need to have a budget and SOW by 9/30, but will wait on next steps until Town Hall work is completed. Discuss/update at the next meeting.
- Can we use funds left from Garage on extra Town Hall Energy projects; attic air sealed, blinds, etc.? Answer: We don't know yet.
- Elective Pay: all work needs to be completed before we can submit.

3. Firewood Project - Kevin

- Kevin and Ned split the remaining 1/4 cord of wood. Needs to be delivered.
- 24 households received firewood this year, but 1 or 2 households still need firewood. Discussion about potential solutions.

MOTION: Kevin made a motion to use grant funds to purchase firewood from a local supplier for two local families in need. Jamie seconded. Motion passed unanimously.

4. Window Insert Program - Kevin

- Craftsbury Program has 187 inserts and 34 households registered currently.
- Will continue measuring and getting the word out next month.
- Kevin noted that there is a shift supervisor training via Zoom on Thur., Aug. 27 9am-12pm. He hopes that Buzz and Chris will be able to participate (for Albany). .

- The 2026 Insert Workshop will be held at the Outdoor Center from October 30th thru November 6th.

5. Other Business
   - There was earlier interest in learning more about Plug-in Solar. Kevin reported that it is not legal in Vermont.

Kevin made a motion to adjourn the meeting. Jamie seconded. All voted unanimously. Meeting adjourned at 8:10pm.

Next Meeting, 9/17/26

[Note to add to agenda to approve meetings from July and August meetings.]