TOWN OF CRAFTSBURY
SELECT BOARD MEETING MINUTES

TUESDAY, JULY 7, 2026
7 PM | CRAFTSBURY TOWN HALL

Present Alison Blaney, Jim Jones, Bruce Urie| TOWN CLERK Michelle Warren, Christopher Roy (Newport

Meeting Agenda

- **Action — Call Meeting to Order | Jim at 7 pm**
- **Action — Agenda Adjustments / Changes |** None
- **Action — Approval of Select Board Meeting Minutes | Review request by Matthew Mannix to add "police enforcement would need to be taken to a Town vote ..... which will never pass".**
  Minutes do not usually include direct quotes; do not want to add for fear of silencing those who want to speak out. At Town Meeting can open up for discussions, before bringing a dollar amount for a warning vote. Allow a wide range of input; also, residents can get a petition with necessary signatures to put before the Town.
  Alison motioned to approve the meeting minutes of:
  - **June 16th without addition of the quote; Bruce seconded. All ayed. Motion passed.**
  - **June 23rd Special Meeting for setting date for hearing for discontinuance of own Highway #23; Bruce seconded. All ayed. Motion passed.**
  - **June 30th Special Meeting to Set Tax Rates; Bruce seconded. All ayed. Motion passed.**
- **Action — Approve Potential Changes in Appropriation Policy Committee Reports**

  Town Clerk explained changes: a few places where language caused reader confusion; wording changed for sense and content. **Alison motioned to approve the editorial changes to the Appropriation Policy; Bruce seconded. All ayed. Motion passed.**
- **Discussion / Action – Approve Replacement of Part of the Town Hall Roof for MERP Grant – Jamie Milholland**
  No action taken; discussion of roof types and maintenance. Have verbal approval from MERP regarding meeting grant specs; need to reinforce roof – make stronger – for solar panels: reviewed estimates one is for longer lasting; do not have to drill a metal roof to install solar. Board requested additional quotes for additional types: galvanized, stainless seam; stronger more durable; requires no routine maintenance versus other requiring tightening of screws every five or so years.
- **Update | Town Garage Bridge – Bruce**

  Not much for update; deck arrived last week. Guard rail. July 27th project will tie in. On schedule.
- **Clerk's Report**
  - Tax Bills – Out Thursday; receipts already received
  - Accounts payable reviewed/ accounts receivable; $50K still available as a reserve if needed

- **Road Foreman's Report**
    - Paving: $1K difference due to materials; filled holes before paving. Work well with Town Road Crew; flags, roles
    - Rock / mailbox project: can be moved with loader, etc Can move box back.
    - Started on the Hatch Brook Road Project: going well. May not need as much stone as originally projected.
    - Road Closure Notice done; for a couple days.
    - Roadside mowing notice: July 20th – through fall.
    - One tree: would like to remove – dead elm; on edge of right of way. Obtain quotes.
    - Blind drive signage request; if they pay for sign, Town will install. If Town has a sign in warehouse, can use.
- **Other Business / Walk-ins**

  For upcoming agenda:

    1. 21st – Change of Property Form: review and approve
    2. Employee Handbook: Roadcrew annual reimbursement for boots, etc.; want it to be added to agenda to ensure in handbook
- **Public Comment**
  None.
- **Upcoming Items for Agenda**
    - Discontinuance of Stephen Martin's untraveled road hearing on July 28th, 5:30pm at TH#23
    - VOIP Phone Service Update (transition to NE Wireless)
    - Winter Bids for next year (including Tanner Road) – contact Cody Thompson
    - Purchase Policy
    - Cell Tower Regulation
    - Unclaimed Parcels
    - Emergency Shelter Triggers, Assistance, and N2N Activation
- **Set Next Meeting Date |** Tuesday, July 21, 20126 at 7 pm at Town Hall.
- **Adjourn |** Meeting adjourned at 8:14 pm.

Respectfully submitted,
Victoria Hudson, Select Board Clerk