TOWN OF CRAFTSBURY
SELECT BOARD MEETING MINUTES

TUESDAY, JULY 21, 2026
7 PM | CRAFTSBURY TOWN HALL

Present Alison Blaney, Jim Jones, Bruce Urie| TOWN CLERK Michelle; ROAD FOREMAN Steve Perkins, Jamie Milholland, Craig Taylor

Meeting Agenda

- **Action — Call Meeting to Order |** Jim at 7:05 pm
- **Agenda Adjustments Changes —** None
- **Action – Approval of Select Board Meeting Minutes of July 7th and July 16th**

  Alison motioned to approve the

  - **July 7th Regular Select Board Meeting Minutes; Bruce seconded. All ayed. Motion passed.**
  - **July 16th Special Select Board Meeting Minutes; Bruce seconded. All ayed. Motion passed.**

- **Update – Town Garage Bridge | Bruce**

  Deck in place; forming both ends of bridge. Pouring entrance to bridge. On track: on 27th official check for viability, etc.

- **Review – Town Hall Roof l Jamie Milholland and Craig Taylor**

  Rod Roofing has ordered material; as soon as material arrives will be ready to start. Discussion of work steps, removal processes, staging. Possible rebates from Efficiency Vermont can offset costs.

- **Cement Blocks – Jim Jones**

  Heads up about availability

- **Committee Reports**

  None.

- **Clerk's Report**

  - P&L – Tax receipts; question re: Town Garage expenditures – heating oil; telephone has doubled. Utilities include telephone; separated to show for "Town" and "Garage". Unnecessary to borrow the additional $50K anticipated (at start of July).
  - JPs: do what was done in 2024. Learned today must be approved. Will add to the July 28th meeting agenda. Can make a separate ballot or add to the back of the general election. The tabulator makes it easier to put on back of ballot in General election.
  - Public Records Request: documents do not exist

- **Road Foreman's Report**

  - Hatch Brook Project: ongoing. Looks good.

- Roadside Mowing – started
- Driveway Discussions: Allen Hill Road, etc.; quotes for other roadwork
- Fence Off: by end of Collinsville and Wild Branch (request); private land. Must request to owner
- Hidden Drive Road Sign: to be added on Black River Road
- Training for Road Foreman (mtg): topics road-side evasive species, roundtables

- **Review – Employee Handbook Regarding Boot Reimbursement**

  Want to review; entitled to up to $300 for reimbursement. Highway Department workers are entitled upon their one-year anniversary to an annual boost-stipend of $300, to continue each year thereafter for the remainder of employment. Town Clerk to

- **Review – FAQs Document for Building in Craftsbury**

  Only questions: details about items on form. Addition of listers for questions under contacts. Will assist with mitigate some zoning issues, conflicts; will help educate newcomers to regulations, resources.

- **Other Business / Walk-ins**

  1. Tree-cutting matter; driveway; right-of-way. Road foreman has not heard anything else. Culvert interference.
  2. Potential Update: Sterling Property sale – today is final date for certain logistics

- **Upcoming Items for Agenda**

  - Audit: Revisit and Review Projects
  - Discontinuance of Stephen Martin's untraveled road hearing on July 28th, 5:30pm at TH#23
  - VOIP Phone Service Update (transition to NE Wireless)
  - Winter Bids for next year (including Tanner Road) – contact Cody Thompson
  - Purchase Policy
  - Cell Tower Regulation
  - Unclaimed Parcels
  - Emergency Shelter Triggers, Assistance, and N2N Activation

- **Public Comment |** None

- **Set Next Meeting Date |** Public Hearing and Special Select Board Meeting: Tuesday, July 28th • site visit at 5:30 pm (TH#23 & VT Rt 14); meeting at Town Hall following. Select Board Regular Meeting: Tuesday, August 4th, 7:30 pm at Town Hall.

- **Adjourn |** at 8:11 pm

Respectfully submitted,
Victoria Hudson, Select Board Clerk