TOWN OF CRAFTSBURY
SELECT BOARD MEETING MINUTES

TUESDAY, MAY 5, 2026
7 PM | CRAFTSBURY TOWN HALL

Present Alison Blaney, Jim Jones, Bruce Urie| TOWN CLERK Michelle Warren; ROAD FOREMAN Steve Perkins | Vasilios Gletsos, Craig Taylor

Meeting Agenda

- **Action — Call Meeting to Order | Jim at 7 pm**
- **Action — Adjustments / Changes to Agenda | None**
- **Action – Approve the Meeting Minutes of April 21, 2026'**

  Alison motioned to approve the Select Board meeting minutes of April 21 with the spelling and typo corrections noted; Bruce seconded. All ayed. Motion passed.
- **Meeting Notes — Monday (April 27th) and Thursday (April 30th) Meetings (Warned) Were Unable to Use Zoom |** Met for position interviews; no decisions for the grant administrator clerk role. Have great candidates; narrowed down to two. Will make final decision when full board available.
- **Action – Approve and Sign Certification of Compliance for Town Road and Bridge Standards and Network Inventory |** Administrative; previously signed during work.
- **Action – Approve Special Events Liquor License for Wunderkammer Brewery, LLC Event**

  Approval for Special Events Permit: 6/26 - 6/28/26 at 7628 VT Route 14 • Wunderkammer Biermanufaktur Owner Vasilios Gletsos introduced himself as well as his Albany-based brewery. Pursuing a fourth-class license to sell beer out of property; not yet having an establishment, part of reason for holding event. As a manufacturer, can do up to 10 special event permits annually; can sell beer with special event permit. As a brewer, best margin on beer; sell lots of beer on a subscription basis. Want to test and see and what is required to do events at my place: picnic tables under umbrella; pick some summer dates. Would like to do a series of events. Want to know of any concerns, also. Town has no liability; on private, residential property. Just need to know for permit. **Bruce motioned to approve the special event permit for Wunderkammer Biermanufaktur for the June 26th – 28th event; Alison seconded. No more discussion. All ayed. Motion passed.**
- **Discussion — Update: Discontinuance of Stephen Martin's Untraveled Road**

  Will not know anything until new maps come out in July. They were advised of rate. Will add to July agenda.
- **Discussion – Interim Financing for Town Garage Bridge Project**

  The Board will review options for short-term financing to cover construction costs pending FEMA reimbursement; nothing much to discuss. Emails sent to banks. Hope by next meeting will have info to be able to make a decision. Construction company wants to have operations in order by last week in May. Must have email from FEMA before starting. Federal administration payments; bank must complete review. Cannot tell company to go ahead until approval from FEMA is received. Last FEMA email: project has been costed ($807,796.04) in amount requested.

- **Discussion / Action — Reappoint Steve Perkins as Road Commissioner**
  Move this discussion to Executive Session.

- **Discussion — Selling the Town's Old Generator | Craig Taylor, Energy Commission**

  No one has offered a dollar amount; one individual would like to use – would buy at salvage value; swap out motor and have available as a community resource (put on a trailer, for use by a store, perhaps in power outage for loss-of-food prevention). Three people are interested (according to Mr. Taylor). Several others also are interested, according to SB and Road Foreman. Ready to move; disconnected from gas and electrical sources. Mr. Taylor will advise all those interested to contact Town Select Board and Road Foreman for possible options and discussions. QUESTION: Update on electrical work: down payment received. Work to build indoor and outdoor battery enclosures (will probably do on a volunteer basis): Jeff starting possibly starting in August. One part of job delayed; estimated start date on that July 15th. Permit approved for Mike's work.

- **Discussion – Letter Regarding Act 181**

  Letter from Town of Norton requests the Select Board act regarding Act 181; Town Clerk spoke with Rep. Leanne Harple who stated that changes are planned; removing tiers (would not have to go to Act 250 based on tier level). Move to next meeting agenda; will forward letter to SB for review.

- **Committee Reports**
  - **Action –** Conservation Commission: approve Charles Gill; has applied. **Bruce motioned to appoint Charles Gill to the Conservation Commission; Jim seconded. All ayed. Motion passed.**
  - **Action –** Website and Trails Committees: approve Laura Lea Berry. **Bruce motioned to appoint Laura Lea Berry to the Website and Trails committees; Jim seconded. All ayed. Motion passed.**

- **Weight Permits** | None

- **Clerk's Report**
  - Genny Tenny – moved to June 7th (not in May)
  - Received email from resident: regarding the speed bumps. In response to FPF item. Wanted to share with SB. No action required.
  - Antiques & Uniques: more than $10K in account; Farmers Market having an event; not as large as A&U. How to decide to use monies? Rec department for swimming lessons? Heads up that Farmers Market may request. Village Improvement Committee (not a Town Committee). Could put toward the Block Party (money is in an interest-earning checking account).
  - May 8th Retirement Party: soda and chips purchased, gift cards and tables and chairs for retirement party; Town Clerk and Road Foreman working together. Party is open to all in Town.

- **Road Foreman Report**
  - Moved a school sign by elementary school at request of resident. Gives advance notice to motorists. Met with resident; he is satisfied.
  - Request for Stones on South Craftsbury Road: met with resident and advised what could be done. Explained where she could use large stones; Town cannot do (private property). State workers were there; discussed the pull off. It's a state right-of-way. Will probably block off and no longer be a pull-off (reports of what is being dumped there).

- Attended MRGP Meeting by NVDA: Vermont Municipal Road Grant Program meeting in Derby last week; MRGP pays for work done on roads. An official/unofficial notice that Town will receive grant for the Hatch Brook Road work ($4K deducted from requested amount: guardrails not part of MRGP requirements). Will meet with Adam Allen to discuss timeframe for doing July work; have numbers from FEMA. Hoping to do bid in July; big culvert project. Want to complete it before winter. Interesting take-away from MRGP meeting: SOV plans to eliminate requirement for Towns to update road segments every five years. Have remapped entire state; intermittent streams will now be considered a waterway; road segments will change to new road segments. Everything Towns have done for past seven-eight years will change. State culvert inventory (VT Culvert) and MRGP systems do not connect. Working through discrepancies.
- Crusher – Loaders – Screeners: set up tomorrow; will add excavator and do maintenance and start Thursday morning. Can sign up for state excavator/plow challenges. Training opportunities.
- Signed Contract with Gray's Paving & Asphalt: regarding patching and paving pot holes. Will be done as stated in contract.
- Revised Guardrail Proposal: with Hatch Brook Road project – would like to rail one side of it. Had $7K for railing; same price for new and used. Can be done with used rails (not covered by grant); may need a requote showing used rail for one side (quote was for both sides).

- **Other Business & Walk-ins with Business to Come Before the Select Board**
  - Green Up Day Acknowledgements and Appreciation: Select Board sent thanks to all Green Up Day participants; school students did an amazing job on Wild Branch and Hatch Brook roads.
  - Next Year for Green Up Day: provide alert / notice to road crew ahead of time to allow for signage to be posted, etc. This was the "biggest load of trash" this Town Foreman has seen in his experience with Craftsbury: 77 tires, etc.
  - Town Clerk on Vacation: will miss first Tuesday meeting in June.
  - Comp Time Carryover: paid or unpaid; policy must be devised / revised; how to handle and define legalities around payments: overtime vs comp time. Must have a limit on amount.

- **Public Comment**
  None

- **Upcoming Projects to Keep**
  - VOIP Phone Service Update (transition to NE Wireless)
  - Building Notification Form Update – Planning Commission
  - Throwing Up Road – Stephen Martin
  - Winter Bids for next year (including Tanner Road) – contact Cody Thompson
  - Appropriations Policy Review/Update
  - Purchase Policy
  - Cell Tower Regulation
  - Contractor Letters
  - Unclaimed Parcels
  - Emergency Shelter Triggers, Assistance, and N2N Activation

- **Executive Session**

  Alison motioned to adjourn to the Executive Session at 8:08 pm for: labor relations agreements with employees (1 V.S.A. § 313(a)(1)(B)); Grant Administrator position; Jim seconded. All ayed. Passed.

- **Decide Next Meeting Date |** SB exited Executive Session at 8:34 pm; decision was made to maintain Steve Perkins as Town Road Foreman. Made a decision about the Grant Administrator position but will announce upon acceptance of offer by candidate.
  Next Town Meeting will be Tuesday, May 19, 2026, at Town Hall.
- **Adjourn |** Meeting adjourned at 8:36 pm.

Respectfully submitted,
Victoria Hudson, Select Board Clerk