TOWN OF CRAFTSBURY
SELECT BOARD MEETING MINUTES

TUESDAY, APRIL 21, 2026
7 PM | CRAFTSBURY TOWN HALL

Present Alison Blaney, Jim Jones, Bruce Urie| TOWN CLERK Michelle Warren; ROAD FOREMAN Steve Perkins

Meeting Agenda

- **Action — Call Meeting to Order | Jim at 7 pm**
- **Action — Adjustments / Changes to Agenda |** Copy of Letter from Nicki Michelle Martin re issues (sent to state representatives)
- **Action – Approve the Meeting Minutes of April 7, 2026**

  Alison motioned to approve the Select Board meeting minutes of April 7th; Bruce seconded. All ayed. Motion passed.
- **Discussion — Parking at End of South Craftsbury Road | Boulder Placement Suggestions**
  - Eloise Girard requests putting large stones in area to prevent inconsiderate drivers doing donuts and destroying her property.
  - A private property: she can add if she wants. Must coordinate with Town Road Foreman.
- **Discussion — School Zone Signage at Elementary School | Request to Relocate "School Ahead" Sign and Install 25 mph Radar**

  Ted Ceraldi was going to discuss; was not at meeting. Town Clerk explained request – moving sign. Road Foreman will contact and coordinate.
- **Discussion — Update: Discontinuance of Stephen Martin's Untraveled Road**

  Rolling through the Department; as soon as letter received confirming discontinuance, Bruce will share with all interested stakeholders.
- **Discussion – Interim Financing for Town Garage Bridge Project**

  Contacts sending info to Alison, who will share when received.
- **Discussion — Steve Marckres – Set Date for Retirement Gathering**

  Ideas discussed; will coordinate with Steve about availability and options for type of event.
- **Discussion — Sterling Drive Water Leak: Possible Temporary Road Closure**

  Tentatively late April through early May – Steve Smith; fyi – advised the road foreman.
- **Committee Reports**

  CMHRG Committee – Resignation of Sharon Moffatt and Lisa-Ann Loucka
- **Weight Permits** | QXO Inc., Consolidated Communications, RL Morin Construction, Earnest Krusch
- **Clerk's Report**
  - Genny Tenny – May 31
  - Profit & Loss Report: income much less than last year. Shared report.

- Delinquent Tax List: about $73K due
- 2026 Map Update (Wayne) – maps have been updated; provided list of roads that are three rods etc.; provided large posters. Bill a bit higher due to additional services; however, worth it. Some discrepancies in road names, etc.
- **Action – VOIP Mapping and approval for work at Town Garage/Fire Department:** covered by general fund dollars. Do not have an estimate for work; once map is approved, will be able to provide estimate(s). **Alison motioned to approve the draft of the WiFi Phone Service for the Town Garage / Fire Department; Bruce seconded. All ayed. Motion passed.**
- Scheduling of Bulky Day and/or Electronics Day | paying for mattresses, etc. had an impact on number of people who attended last year; Green Up Day; people discarding items
- Review of Appropriations Policy | still working on it
- Dog concern – Wild Branch Road | Front Porch Forum; no one has claimed. Albany and Wolcott assisted. Took dog to Stowe; received shots, medical care and home found. If anyone contacts to claim, must go through process as clear it was not being maintained. $187 costs (and someone in Town donated to cover that). Communities came together.
- Damaged radar sign update (awaiting repairs) | picked up last week; ok'd first quote ($400) and now replacing controlling (already replaced controller; why has one sign costed Town twice for controllers? Lightening perhaps?
- **Action – Insurance Claim: Meter pedestal repair** (Lake Road, Solomon property); possible approval for electrician to proceed; being processed. Not sure if insurance will cover. Schedule repair. Foreman will contact in the morning. **Alison motioned to move ahead with the repair for the meter pedestal (Lake Road, Solomon property) with the hope that insurance will cover; Bruce seconded. All ayed. Motion passed.**

- **Road Foreman Report**
  - Town has received compliments received by quality of road maintenance.
  - **Action – Review and possible approval | Wild Branch Road paving quote** (380 feet: first section – not one solid; three to four different places: patching and then over coats). **Bruce motioned to use Gray's Paving & Asphalt Plant for paving; Alison seconded. All ayed. Motion passed.**
  - Action – Review and possible approval | Guardrail quote: only one quote received. Can table until another quote received. Discussion of where going and whether costs included in grant: Woodbridge upper side; Wild Branch Road – near Denton Auto. Town has not updated guardrails in a while; will investigate FEMA options, costs, location/priorities. Some Towns now insuring guardrails; damages done by hit-and-run motorists, etc.
  - 2027 Grant Discussion – Culvert near 456 Mill Village Road: someone contacted Town about putting a culvert there; lots of water goes into basement. There's no ditch – would have to ditch entire intersection (and not compliant) is grant eligible. Make that as part of grant. Just an FYI. Entire intersection must be redone. Can include in grant and make culvert.

- **Other Business & Walk-ins with Business to Come Before the Select Board**
  None

- **Public Comment**
  None

- **Upcoming Projects to Keep**
  - VOIP Phone Service Update (transition to NE Wireless)

- Building Notification Form Update – Planning Commission
- Throwing Up Road – Stephen Martin
- Winter Bids for next year (including Tanner Road) – contact Cody Thompson
- Appropriations Policy Review/Update
- Purchase Policy
- Cell Tower Regulation
- Contractor Letters
- Unclaimed Parcels
- Emergency Shelter Triggers, Assistance, and N2N Activation

- **Executive Session**
  Labor relations agreements with employees (1 V.S.A. § 313(a)(1)(B)); personnel benefits discussion and review of Grant Administrator applications | adjourned into the Executive Session at 8:04 pm; reconvened from Executive Session at 08:34 pm:

  - made the decision to allow an additional part of road crew compensation to include the allotment for an annual $300 boot allowance; eligible on anniversary date after one year. Noted employees to be affected: Chan (now), Steve (November) and Karl (next year).
  - discussed the call-in / automatic call out; not going to change how it is handled now. Does not occur often; if it occurs frequently will review.
  - announced four applications received for the grant administrator position; hope to schedule interviews within next week to move forward.
  - decided to prepare an official small "Thank You" (not determined an amount) to Steve and Chan; this winter had to plow their own roads (show appreciation for their hard work).

- **Decide Next Meeting Date |** 7 pm on Tuesday, May 5, 2026, at Town Hall.

- **Adjourn |** Meeting adjourned at 8:36 pm.

Respectfully submitted,
Victoria Hudson, Select Board Clerk