TOWN OF CRAFTSBURY
SELECT BOARD MEETING MINUTES

TUESDAY, JANUARY 6, 2026
7 PM | CRAFTSBURY TOWN HALL

Present Alison Blaney, Jim Jones, Bruce Urie| TOWN CLERK Michelle Warren; Maria Amador (Barton Chronicle); Steve Perkins (HIGHWAY & FD)

Meeting Agenda

- **Action — Call Meeting to Order |** Jim at at 7:02 pm
- **Action —** Adjustments / Changes to Agenda | None.
- **Action – Approve Meeting Minutes for Regular and Special Meetings**

  Alison motioned to approve the minutes for the:
  - **December 17th Regular Meeting; Bruce seconded. All ayed. Motion passed.**
  - **December 30th Special Budget Meeting; Bruce seconded. All ayed. Motion passed**.
- **Action – Approve Changes to d-Tax Policy and Sign**

  Two changes to the Delinquent Tax Policy: 24-month repayment plan no longer available; had been implemented due to number of delinquencies. Now that the taxes received are current; will now allow only 12-month repayment plan. Postmarked Deadline no longer valid: will no longer accept postmarked as proof of payment on time. Guidance shows best to change (USPS changing times for cut-off of next day). Easier for Towns to comply with reporting guidelines. **Alison motioned to accept the amended Delinquent Tax Policy with an effective date of today; Bruce seconded. All ayed. Motion passed.**
- **Discussion — Draft of Warning**

  Discussion of groups to be listed and confirmation documents received.
- **Discussion — Update re Legal Complaint / Lawsuit by James LaRock and Melanie MacEachern**

  Attorneys checking on waiver service of the lawsuit; holidays caused delay.
- **Committee Reports**

  Energy Committee | Bill Day stepping down
- **Clerk Report**

  Scaffolding in Town Hall: replacing lights with LED; will last longer.

  Town Report Cover: profiling MERC – all the work being done with MERC grant.
- **Road Foreman Report**

  Pedestal with meter box (plowing hazard); no power interruption; dashcam ordered for truck.
- **Other Business & Walk-ins That Have Business to Come Before the Select Board**

  Town Clerk: all consent forms typically done last Monday of the month; normally due the 26th, must be due the 23rd. When to schedule warning signing: on Tuesday, the 27th, at 9 am.
- **Upcoming Projects to Keep on Agenda**
  - Request to turn off back side of the Common Lights – Gina Campoli
  - Purchase Policy

- Phone contract
- Approve/Review Uniform Contract
- Replacement needed for 3 positions on Conservation Commission
- Phone System Replacement
- Cell Tower Regulation
- Contractor Letters
- Unclaimed Parcels
- Triggers for Opening the Emergency Shelter, Providing Assistance, Activating N2N

- **Public Comment**

  None
- **Decide Next Meeting Date |** Regular Meeting on January 20th at 7 pm; special meeting for signing the warning on Tuesday, January 27th, at 9 am at Town Hall.
- **Adjourn |** Meeting adjourned at 7:38 pm.

Respectfully submitted,



Victoria Hudson
Select Board Clerk