TOWN OF CRAFTSBURY
SELECT BOARD MEETING MINUTES

TUESDAY, JANUARY 20, 2026
7 PM | CRAFTSBURY TOWN HALL

Present Alison Blaney, Jim Jones, Bruce Urie| TOWN CLERK Michelle Warren; Steve Perkins (HIGHWAY & FD); Wenday Turnbull; Joseph Gresser (THE BARTON Chronicle)

Meeting Agenda

- **Action — Call Meeting to Order |** Jim at 7 pm
- **Action — Adjustments / Changes to Agenda |** None

  Action – Approve Select Board Meeting Minutes | Alison motioned to approve the meeting minutes of:

  - the Special Budget Meeting held Jan 6th; Bruce seconded. All ayed. Motion passed.
  - the Regular Select Board Meeting on Jan 6th; Bruce seconded. All ayed. Motion passed.
  - the Special Select Board Meeting held on Wednesday, Jan. 14th; Bruce seconded. All ayed. Motion passed.
- **Discussion — Draft of Warning**

  Couple highlights: added separate line item for police coverage as an appropriations for Town to determine: 5 hours a week (as an article to determine whether Town wants SB to hire sheriff); 20 hours a month. (Grant penalties: so low – 21% of what wasn't received or? Complicated formula. Should be at 82% but am at 57% – that's a 21% deficit). Could be highest year; could be leveling out. Worst year until can obtain a re-appraisal. Budget additions: admin support and grants coordinator positions. Appropriations petitions all received; allows residents to have input about. Finalize next Tuesday.
- **Discussion – Update on Legal Complaint / Lawsuit from James LaRock and Melanie MacEachern**

  Response to the summons filed on Monday, January 12th, by attorneys in Middlebury to many of the complaint points
- **Committee Reports**

  Conservation Committee – a letter received from an interested applicant to committee; will add to Select Board next regular meeting agenda for appointment.

  Freedom & Unity – preparation for Town Meeting; will SB hold informational meeting before Town Meeting Day after the warning? Will help. Calendar items: Feb 7th in the morning for info meeting. Another Mock Town Meeting with 3rd, 4th and 5th graders (Monday, Feb. 16th at 1:30 pm) – working with Academy around that until spring. Doing a Memorial Day event as well.
- **Clerk Report**

  One weight permit; signed. Working diligently on Town Report; not quite ready. Need Executive Session to discuss a personnel concern.
- **Road Foreman Report**

  Applicants applying for position; one coming in for an interview. Word is spreading.

  Note: Highway Mileage Certificate has been completed, approved, signed, submitted.

Engineer Did Bridge Visit – interested contractors; 12 – 15 different contractors: bids are due February 3rd at 10 am; Tyler will be here to help open and review them. Wants to review that afternoon. Warned for 10 am meeting. Can decide at Regular Select Board meeting that evening.

Call from Steve Martin – wants road thrown up; will start process, includes site visit, etc.

MSGP – Multi-Sector General Permit application filed/ fee paid before Thursday deadline.

- **EXECUTIVE SESSION – Labor Relations Agreements w/Employees: 1 V.S.A. § 313(a)(1)(B) Personnel Concern**

  Jim motioned to enter Executive Session at 7:38 pm; Alison seconded. All ayed. Motion passed.

- **Other Business & Walk-ins That Have Business to Come Before the Select Board**

  None.

- **Upcoming Projects to Keep on Agenda**
  - Steve Martin Road Throwing
  - Request to turn off back side of the Common Lights – Gina Campoli
  - Purchase Policy
  - Phone contract
  - Approve/Review Uniform Contract
  - Replacement needed for 3 positions on Conservation Commission
  - Phone System Replacement
  - Cell Tower Regulation
  - Contractor Letters
  - Unclaimed Parcels
  - Triggers for Opening the Emergency Shelter, Providing Assistance, Activating N2N
- **Public Comment**

  None

- **Decide Next Meeting Date |** Warned: 10 am, Tuesday, February 3rd, for Bid Openings re Bridge Construction; 7 pm Tuesday, February 3rd, for Regular Select Board Meeting
- **Adjourn |** Meeting adjourned from Executive Session at 8 pm; brought to Board's attention that a employee who quit a couple weeks ago without notice wanted to know about HSA funds to be received. Due to probationary status of employee and funds not distributed to account, there will be no distribution. No funds to be reimbursed. Meeting formally adjourned at 8:04 pm.

Respectfully submitted,



Victoria Hudson
Select Board Clerk