TOWN OF CRAFTSBURY
SELECT BOARD SPECIAL MEETING MINUTES

TUESDAY, FEBRUARY 3, 2026
10 AM | CRAFTSBURY TOWN HALL

Present Alison Blaney, Jim Jones, Bruce Urie | TOWN CLERK Michelle Warren

Meeting Agenda

- **Action – Call Meeting to Order:** Jim at 9:59 am

- **Action – Town Bridge #29 Bid Opening: Formally open, review all sealed bids submitted for the Bridge #29 project. Approve one for project.**

Six bids received. All attended the pre-bid meeting, and each attached the 5% bid bond.

- Simpson Dirtworx – $929,247
- Letourneau Construction – $792,625
- Goodhue Excavation, Inc. – $729,740
- Blow & Cote – $917,250
- CCS Constructors – $843,000
- JP Sicard, Inc. – $1,169,350

Lowest bid: $729,740 – from Goodhue Excavating

Engineer will review the bid documents; provide a recommendation for Select Board – have letter broken down by contractor. Engineer returned after Executive Session: reviewed numbers and Goodhue Excavation (Fairfield, VT) was the lowest bidder; $729,740 (all correct bid forms, etc.); has worked with them on one or two projects a year - annually. Small, father-son outfit; great to work with (Austin Goodhue is president). Letourneau Construction (St. Albans City) – second lowest bid: $792,625; concrete work specialist; (Al Letourneau is president) only 8% apart between Letourneau and Goodhue is not bad. Causes/reasons for spread among all bids: combination of labor, materials, size and where at in bid season (as plate fills the bid will be higher); pretty normal spread – 7-8-9 (with the $1M). Goodhue expertise is dirt-work, street part and rock part (sub for crane, concrete work, etc.) Letourneau and Goodhue have known each other for years; get along well and often work together on projects. Allowance ($250K for unforeseen). Chris will be up Thursday to view river; not anticipating any changes; already approved the permit and get it posted. **Bruce motioned to accept and approve the Goodhue Excavation bid for the Bridge #29 Project; Alison seconded. All ayed. Motion passed.** Construction contract will be prepared for February 17 meeting.

- **Action – Acceptance of Stephen Pitkin Proposal: Review and formally accept the letter of proposal for Pitkin's professional services regarding the management and oversight of Bridge #29 (Clerk of the Works). | Alison motioned that the Town contract with Stephen Pitkin for his professional services to be Clerk of the Works for the Bridge #29 project; Bruce seconded. All ayed. Motion passed.**

Executive Session: Labor Relations Agreements with Employees. 1 V.S.A. § 313(a)(1)(B). - Personnel Concern | Alison motioned that the SB enter an Executive Session at 10:12 am to discuss labor relations personnel concerns; Bruce seconded. All ayed.

Reconvene from Executive Session: At 10:43 am – SB will continue to discuss this personnel concern at an evening Executive Session with the Road Foreman.

Public Comment: None.

Other Business & Walk-ins That Have Business to Come Before the Select Board: None.

Decide Next Meeting Date: February 17, 2026

Meeting Adjourned: 10:5 am

Respectfully submitted,
Victoria Hudson, Select Board