Craftsbury Energy Committee

Meeting Notes for Thursday, December 18, 2025, Craftsbury Town Hall

Present: Kevin Gregoire, Bill Day, Alan Turnbull, Jamie Milholland, Ned Houston, Craig Taylor

Guests: Chris Burhans, Buzz Burhans

The meeting was called to order at 7:05pm.

Minutes for the November meeting were approved as written.

Agenda Items

MERP Project Update (Craig and Jamie)

- The recent Town Hall blower door test showed big improvements since the test made before the MERP improvements, and also highlighted further work to be done (seal window AC opening, improve basement door, seal opening in office crawl space).
- Next steps (Town Hall): Install Ecobee thermostats to track heat use. Replace fluorescent bulbs with LEDs (Craig has one set of LEDs to test). The drainage improvements will be completed in the spring.
- Town Hall solar and battery status: An RFP has been posted on the state website; deadline for proposals is 1/15.
- Town Garage status: RFP to be written. Is mostly a carpentry job (insulating and sheathing the outside walls), plus air sealing, weatherstripping doors, etc.
- HVAC (Town Hall and Town Garage): Bill Chidsey has developed plans for air-to-water units for both buildings.
- Raising public awareness of the MERP project and the improvements being made to town buildings at no cost to the town:
    - Highlight the MERP project in the EC's section of the town's annual report (deadline to submit is January 9)? Could MERP get its own section in the report? Craig will ask Michelle.
    - Plan public events in the spring to share what's been done.

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EC Projects for 2026

- Window Inserts
    - Kevin needs people to take on and commit to the jobs/tasks outlined by Window Dressers (see handout).
- Repeat the VEEP/Efficiency Vermont program that EC put on in March 2025
    - Needs someone other than Kevin to organize.
- Greensboro Bend Habitat for Humanity building
    - Seeks volunteers – a possibility for EC?
- Headwaters Community Trust
    - Could EC serve as a resource to HCT?
- Craftsbury Town Plan
    - The state wants towns to be using standards in new construction – what role can the EC play in this? Or in town energy planning and projects (e.g., a town battery project). Suggestion: Someone read the Town Plan for energy- and conservation-related recommendations, then bring the recommendations to the EC meeting to discuss how EC could support implementation; then make recommendations to the Select Board.
- Firewood
    - Kevin wants to find and train someone to manage the firewood program.

Other Business

- Bill Day announced his resignation from the Energy Committee.

The meeting was adjourned at 8:45pm.

Notes submitted by Bill Day

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