TOWN OF CRAFTSBURY
REGULAR SELECT BOARD MEETING MINUTES

TUESDAY, NOVEMBER 6, 2024
7PM | CRAFTSBURY TOWN HALL

Present: Alison Blaney Jim Jones, Bruce Urie | TOWN CLERK Michelle Warren, Maraia Amador (THE CHRONICLE), Alexander Hedge (CRAFTSBURY OUTDOOR CTR), James LaRock (ONLINE), Steven Marckres (ROAD FOREMAN), Daisy Mazzio-Manson (CRAFTSBURY OUTDOOR CTR), Steve Perkins (HIGHWAY DEPT)

Meeting Agenda

Jim called meeting to order at 7 PM.

- **Action – Adjustments / Changes to Agenda**

  None.

- **Action – Approve Select Board Minutes: Regular Meeting of October 15, 2024 and the Special Meeting of October 22**

  Alison motioned to approve minutes for the regular and special meetings on October 15 and 22, respectively; Bruce seconded. All ayed. Motion passed.

- **Clerk Report**

  Election – went well (791 voters vs 559 voters in 2020); more than 200 increase. Had 79% more mail-in ballots.

  Audit – lots to digest; have passed deadline. Must have Select Bord approval for the audit findings and the audit itself. Findings: lots of suggested policies, requirements for original documents for various funds (and history), automated processes based on updated software. Worth the cost (~$1500) of the software: eliminate excessively redundant tasks. Take a day or two to review some of the big issues and research what other Towns are doing to determine what fits Craftsbury Town needs. **Note:** Budget to be discussed in December. Meeting on Friday at 10 am for audit review and approval.

- **Discussion – Turkey Trot | Alexander Hedge and Daisy Mazzio-Manson**

  Craftsbury Outdoor Center is Holding Turkey Trot to benefit Hardwick Area Food Pantry: all proceeds from race registration. Alternatively, people can bring cans of food. QUESTION: does this benefit Craftsbury Food program as well? Will find out and advise Select Board. Target date: Sunday, November 24, right before Thanksgiving. Outdoor Center staff will volunteer; plan to do two races - one for kids on the Common and an adult race (5K). Runners would run along left-side of road; the Center will provide volunteers, food, signage. The course will be around The Common (3.2 miles). No need to close roads. What about Church and open gym times? Registration and bringing food: should Use of the Common Form be used/submitted? On calendar.

- **Action – Town Garage Bridge Closure**

  Bridge needs to be closed to all traffic until it is replaced or removed entirely; Craftsbury Bridge 29 from AOT. **Bruce motioned to Close Bridge 29 to all vehicular traffic until bridge is replaced (at least two years); Jim seconded. All ayed. Motion passed.**

- **Action – Plowing Contracts**

  No response; some discussions with potentials. Similar issues regarding liability insurance.
- **Committee Reports**

  A&U is meeting on Friday; determining interest in continuing; how to fund position.
- **Road Foreman Report**

  Has ad for positions been running in papers? Discussion about available support / winter (need a third person). Bruce will contact some potentials; meeting on Friday at 10 (part-time possibility). Funding from FEMA (~$137,522) should be received soon for two washed-out roads; another two or three payments coming. Started process for flood (July $25K-$30K damages). FEMA has pushed payment from 75% to 90%. Class 4 Road – complaint; culverts and bridges.
- **Upcoming Projects to Keep on Agenda**
  - Employee Policy
  - Appointments Trail Committee
  - Unclaimed Parcels
  - Community Development position
  - Triggers for Opening the Emergency Shelter, Providing Assistance, Activating N2N
  - Group Process: Throw Up Class 4,TH-23, Bruce Awaiting Word from VTrans
  - Appreciation Certificates
  - Act 172 Municipalities: Assessing Spaces and Needs
- **Other Business & Walk-ins That Have Business to Come Before the Select Board**

  None
- **Public Comment**

  None
- **Decide Next Meeting Date & Adjourn**

  Special audit discussion meeting on Friday at 10 at Town Hall; Select Board Regular Meeting set for 7 pm Tuesday, November 19, at Town Hall. Meeting adjourned at 7:45 pm.

Respectfully submitted,



Victoria Hudson
Select Board Clerk