TOWN OF CRAFTSBURY
REGULAR SELECT BOARD MEETING MINUTES

TUESDAY, SEPTEMBER 3, 2024
7PM | CRAFTSBURY TOWN HALL

Present: Alison Blaney, Jim Jones, Bruce Urie | TOWN CLERK Michelle Warren, James LaRock (online), TOWN HIGHWAY Steve Perkins, NEWPORT NEWS REPORTER Christopher Roy

Meeting Agenda

Jim called meeting to order at 7:01 PM.

- **Action – Adjustments / Changes to Agenda**

  None.

- **Action – Approve Select Board Regular Meeting Minutes of August**

  Correct minutes to show 2024; **Alison motioned to approve meeting minutes with the requested change; Bruce seconded. All ayed. Motion passed.**

- **Discussion – Receive Information Collected for the Annual Hazard Mitigation Plan Review and Update | Penelope Doherty**

  Review and consider any suggestions made. Local Hazard Mitigation Table reviewed by item. Date to be corrected to show 2024 Review. Group works well together; will need a lead for next year as Penelope will be unavailable.

- **Discussion – Employee Policy**

  Postponed.

- **Discussion –** Letter & Bill Regarding Consolidated Communications Property Damage

  Bill sent to VCLT; power pole was broken by excavator; trying to determine whether contractor or town pays ($3200 for everything to replace the pole); a corporate

- **Committee Reports**
  - Craftsbury Mental Health Resource Group Update – Funding about half used; school seminar about bullying; books for library and school seminar about bullying; got books at library and school; trying to do a presentation on film Anxious Nation. Considering creating a "Little Free Library" outside Town Hall; stock with books about wellness, mental health; add a bench. The new crisis center – the Front Porch – opened in Newport; not yet open 24/7 but will be soon. Will work with clients regardless of ability to pay. Crisis services includes individual one-on-one consultations with two people. Possibly not doing the Out of the Darkness Walk this year on September 30; had a presence before in Newport and may attend there.
  - **Action –** Dec. 14 Light Parade by Rec Committee | Permission requested to close Dustan Road to Sterling Drive, line up 5:30, parade starts 6pm. Discussion. **Alison motioned to approve the road closure request for the December 14 Light Parade; Bruce seconded. All ayed. Motion passed.**

- **Action – Approve Payment Increase for Sanville Roadside Mowing $7,500 Compared to $6,800**

  Split the difference; need a contract. Discussion of how billed: by hour? by feet? Provide $350 more. Bill to be noted. **Alison motioned to approve the Sanville Roadside Mowing charge increase by $350 to total of $7150; Bruce seconded. All ayed. Motion passed.**

- **Clerk Report**
    - $1500 grant for elections
    - Job ad resubmitted N & C, Chronicle & Indeed
    - Expenditures this year toward $750k threshold ($143K obligated this year for FEMA)
    - Audit Started: good tips and ideas and tips (FEMA money is unlike others)
    - Next Week: Town Clerk Meeting (office coverage arranged)
- **Road Foreman Report**

  Linda Ramsdale will trim own; Phil Lovely wants trimming; can trim corners on Alexanders and he will do rest of pole. Notice to Residents: Town Report about trimming. Spoke with Sterling College and lilacs will be removed. Road foremen meeting: September 26, 2024, from 11 am to 1:30 pm in Newport.
- **Upcoming Projects to Keep on Agenda**
    - Brush Hog Mowing Sept. 3-6 (date changed to Monday – Friday, Sept 9 – 13 tentatively)
    - September 17 | Craftsbury Saplings Expansion Project Update -Isaac Wagner & Melissa Jacobs (after 7:30)
    - Gravel Pit Contract
    - Appointments Trail Committee
    - Unclaimed Parcel
    - Community Development position
    - Test Pits at Gravel Pit
    - Triggers for Opening the Emergency Shelter, Providing Assistance, Activating N2N
    - Group Process: Throw Up Class 4,TH 23, Bruce Awaiting Word from VTrans
    - Appreciation Certificates
    - Act 172 Municipalities (Assessing Spaces and Needs)
- **Other Business & Walk-ins With Business to Come Before the Select Board**
  July 10 flood declared a disaster: two fairly decent washouts. Must determine dollar amount and extent of damages. How much and where ($3200 per site to qualify).
- **Decide Next Meeting Date & Adjourn**
  No more matters; Jim adjourned the meeting at 8:04 pm.

Respectfully submitted,



Victoria Hudson
Select Board Clerk