TOWN OF CRAFTSBURY
REGULAR SELECT BOARD MEETING MINUTES

TUESDAY, AUGUST 6, 2024
7PM | CRAFTSBURY TOWN HALL

Present: Alison Blaney, Jim Jones (online), Bruce Urie | TOWN CLERK Michelle Warren, James LaRock (online), ROAD COMMISSIONER Steve Marckres, Kurtis Mellet, TOWN HIGHWAY Steve Perkins

Meeting Agenda

Bruce called the meeting to order at 7:01 PM.

- **Action – Adjustments / Changes to Agenda**

  None.
- **Action – Approve Select Board Regular Meeting Minutes of July 23, 2024**

  Alison motioned to approve the meeting minutes; Bruce seconded. All ayed. No further discussion.
- **Discussion – Employee Policy**

  Not yet finalized; includes info on jury service. Town pays a stipend.
- **Discussion – Jury Duty | Steve Perkins**

  Will be on jury duty. Need letter from employer to prove not paid.
- **Discussion – Trees | Dottie Rodgers**

  Big trees around Craftsbury are mostly gone; she's going to go measure some.
- **FEMA Update – Bruce**

  Meeting was canceled; nothing new to update.
- **Committees**
  - Conservation Commission – resignation of Doug Wolcik
  - **Action –** Appoint New Conservation Commission Member – Molly Sease **Alison motioned to appoint Molly Sease to the Conservation Commission; Jim seconded. All ayed. Motion passed.**
  - Energy Commission – accept resignation of Mabel Houghton from the Commission
- **Clerk Report**
  - Audit – Now have someone signed as an auditor. Coming on the 23rd; for FY2023.
  - Elections – next Tuesday (ballots, write-in counts)
- **Road Foreman Report**

  Hauling gravel; no issues with rain (three storms); Better Roads Grant (road to be done); must be done by Fall (total award: $25K). Federal road: may have federal funds.
- **Upcoming Projects to Keep on Agenda**
  - Gravel Pit Contract
  - Appointments Trail Committee
  - Unclaimed Parcel

- Community Development position
- Test Pits at Gravel Pit
- Triggers for Opening the Emergency Shelter, Providing Assistance, Activating N2N
- Group Process: Throw Up Class 4,TH 23, Bruce Awaiting Word from VTrans
- Appreciation Certificates
- Act 172 Municipalities (Assessing Spaces and Needs)

- **Other Business & Walk-ins That Have Business to Come Before the Select Board**

  Discussion – Gravel Pit Items | Kurtis Mellett

  Test holes need to be done this fall. Conversations ongoing; Need a letter addressed to Whom It May Concern/All Interested Parties: indicating that the overburden pile was made in two separate trips; based on Town work schedule. Town dedicated a day and a month later came out and completed. The overburden was not intended to block their view. That's public record - part of road schedule. Should Town attorney review letter? Town was there on two separate days but do not have exact dates. Nothing about taking sides; just stating fact about dates moved. Will come back at next meeting; have dates and attorney info.

- **Public Comment**

  N/A

- **Action – Executive Session (job application review/discussion)**

  Alison motioned to have the Select Board enter the Executive Session at 7:40 pm; Bruce seconded. All ayed. Motion passed. Executive Session Ended at 8:18 pm. The Select Board offered the Road Crew position to Ronald Dupcak; 30-day trial period without benefits.

- **Decide Next Meeting Date & Adjourn**

  The next regular Select Board meeting will be held at 7 pm Tuesday, August 20, at Town Hall. Meeting adjourned at 8:20 pm.

Respectfully submitted,

Victoria Hudson
Select Board Clerk