

# CRAFTSBURY OPEN MEETING LAW COMPLAINT FORM

---

Town of Craftsbury

Date: \_\_\_\_\_

ATTN: Craftsbury Select Board

PHONE: (802) 586-2823

EMAIL: craftsbury@gmail.com

## FACTUAL DESCRIPTION OF THE COMPLAINT:

Prior to bringing a civil action in the Civil Division of the Superior Court in the county in which the alleged violation has taken place for appropriate injunctive relief or for a declaratory judgment, Vermont law requires any person aggrieved by an alleged violation of the Open Meeting Law to provide the public body with a written notice that alleges a specific violation and requests a specific cure of such violation.

- Date and Time Occurred:
  
- Name of Public Body:
  
- Specific Violation Alleged:
  
- Specific Cure Requested:

Please provide any additional facts that may assist the Town of Craftsbury in its investigation below:

---

---

---

---

---

---

---

---

---

---

If you need more space, please attach sheets to this form. Submit this document, and any supporting documentation, to the address at the top of this form.

**Name of individual submitting complaint and contact information:**

