**DRAFT**

**Craftsbury Neighbor to Neighbor**

Quarterly Meeting - January 28th, 6pm

IN PERSON at the Craftsbury Library

In attendance: Members Kris Coville, Penelope Doherty, Tim Fritz, Kim Larose, Paige Hartsell, Kit Basom; guests Nathalie Jonas, Jennifer Cornelius.

The meeting began at 6:04pm.

**Agenda**

**1. Introduction of visitors/potential committee applicants**

We had a brief go around to acclimate guests Nathalie Jonas and Jennifer Cornelius. Kris and Penelope gave an introduction of the process of the committee and why the committee voted to increase the membership number. Select board approved the increase to eleven for planning during "blue skies" and to fill our responsibilities to the town's LEMP (Local Emergency Management Plan).

Kris explained that while not here, Maddox Wilson is hopes to join us and representing the Fire Department, with Jeremiah's blessing. They are interested in shelter planning and will liaison to the FD.

Deb McKinley is also considering joining N2N. She is currently heading up the shelter/shelter alternative planning with Kris. Members should let us know of any other interested parties so Kris and Penelope can go to the Selectboard for appointments.

**2. Discuss and approve minutes of the 8/12/24 & 11/12/24 meetings**

Tim moves and Kim seconds to approve the minutes from 8/12/24 and 11/12/24 meetings.

**3. Discuss and decide new day and time for regular quarterly meetings -** A discussion of a new day for the meeting. Perhaps any Monday or 1st, 2nd, or 3rd Wednesday. It might be best to get our new members to consider their schedules as well.

**4. Discuss timeline for completing planning for N2N emergency activation responsibilities**

a. **Shelter Plan and alternative plans**

Craftsbury needs to reestablish its shelter and N2N is on the LEMP as the shelter manager, so we should work with the Red Cross and school before the LEMP is updated in May. We're aiming for end of quarter in order to present to the EMD and then the Selectboard. We are also working on a shelter alternative (learning from Irasburg) for a few people/families who might be caught outside their house and need supplies to stay with friends or family. Kris states Joe Houston is looking for the original shelter plan; Tim suggests maybe checking with the Fire Department. The Shelter Planning group will meet February 3 headed up by Deb McKinley.

Kit adds, for guest information, that we plan to identify "neighborhood anchors" to serve as a contact/information person during events (e.g., what are they seeing happening on Collinsville Rd?). Penelope states this is a perfect segue, as it "lives" in the next item

b. **Citizen Outreach and Intake during emergencies**

We are still looking for a lead for this project – our hoped-for contact does not think they have time. Key talents are empathy during triage while quickly gathering info to jump into action. Discussion follows. There's some hope to see what neighboring towns are doing so we can support each other. Penelope will follow up with a few phone calls/people.

c. **Refresh contact info for Committee Notification System**

Using the Craftsbury Community Care Center method for notifying board members of an emergency requiring board assistance, we will create a phone tree to notify N2N members of activations or emergencies. Discussion followed about how this works, and everyone provided their current/best phone information. Penelope will draft the call chart and send to members for comment.

**5. Status of "Blue Skies" Neighbors helping Neighbors process update**

We are a connector organization - connecting people to resources for their needs, and sometimes to help fill gaps until a decision is made or the resource is met. Kris is getting a team together to refresh the volunteer list, which hasn't had an overhaul since Covid. We should also access/update a resource list for Committee and community members – we don't want to reinvent the wheel or have to stay on top of updating a list when we're not in all the loops, so what's best? We will push out a PSA once all is finalized. Discussion followed.

**6. "Finger on the Pulse" updates**

**a. Food Pantry numbers - Kris** – Focusing on how to meet needs with potential pullback of funding. Some creative ideas around food storage with CPL and Church on the Common. Numbers holding at 39 deliveries and 25 walk-ins. Albany site is holding at 60-65/week. Albany will need to find a new site by May.

**b. Mental Health – Kim -** Nancy Milholland's meditation offerings are drawing a crowd. Mental health resources for all ages will become available through the town grant. Community dinner for the church will continue despite departure of long time leader.

**c. Businesses/Schools/Churches – Kit -** Snow is a driver for business! Series of programs at Albany Genny - mending circle, Cribbage tournament, and Magic the Gathering have been big draws. So far has been an organic process driven by the community to utilize the community space. C'Village Store transition seems to be going smoothly. Genny is trying to expand typical pharmacy offerings since the closure of Walgreen's. Paige suggests the two stores in the village combine to offer non-duplicative products to expand options. Continued discussion about splitting this category as soon as we have more members. Penelope will check with Lisa at the Academy about who a POC should be for N2N.

**d. Health Officer – Tim -** H5N1 has hit poultry flocks in two Vermont towns.

**e. Emergency Mgmt. – Penelope** - Watching to see whether public assistance, individual awards, and mitigation buyouts will be impacted by the latest executive orders. Discussion followed.

**f. At Large**- Discussion about current events that may impact community and potential interest by guests in our various tracks.

**7. Other Business -** No reports

**8. Adjourn** Tim moved to adjourn and Penelope seconded. Meeting ended at 7:21 pm.

Draft minutes submitted for review: Friday, January 31