MERP Working Group of the Craftsbury Energy Committee
January 21, 2025 1:00 PM

AGENDA

1. Review/Approve Minutes
2. COI Policy
   Please be prepared to state that you have read and will follow the Policy.
3. Engage Structural Engineer Jared Waite PE for 3/21/25 10:00 AM site visit ACTION ITEM
4. Plan for Selectboard Meeting Wed 1/22
   -Purchasing Policy
   -Hiring Project Manager
   -Engaging other vendors/contractors
5. Project Manager Position
   -draft of job description, to be edited, see below
6. Historical Preservation Review recap
7. ADA Compliance
8. Projects to Contract/Projects we complete
9. Assign Entry of Steps into Spreadsheet
10. Load Calcs–Ventilation, Heating, Cooling
11. Next Meeting Date and Time

Materials:

Conflict of Interest Policy.pdf

Project Manager Job Description-Draft.pdf

-Implementation Grant Page
https://bgs.vermont.gov/municipal-energy-resilience-program/implementation-grant

This BGS page has all updated relevant info including
- the revised FAQ
- all information and docs relevant to VDHP (historical pres)